

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Rajshree Polypack Limited**
 2. Quarter ending - **31-Dec-2023**

i. Composition Of Board Of Director

Title (Mr. / Ms)	Name of the Director	DIN	PAN	Category (Chair person / Executive / Non-Executive / Independent / Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 17 (1 A) of Listing Regulations]	Date of passing special resolution	No. of Directorship in listed entities including this listed entity [in reference to Regulation 17 A (1)]	No. of Independent Directorship in listed entities including this listed entity	No. of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No. of positions of Chair person in Audit / Stakeholder Committee	Membership in Committees of the Company	Remarks
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Company Remarks	
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	Rajesh Satyanarayan Murarka	ID	Chairperson	20-Nov-2017	
2	Ramswaroop Radheshyam Thard	C,ED	Member	20-Nov-2017	
3	Pradeep Kumar Gupta	ID	Member	25-Jan-2019	

Company Remarks	.Risk Management Committee is applicable to Top 1000 Listed Companies. Company is not in criteria of Top 1000 Listed Companies & hence not applicable
Whether Regular chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	Rajesh Satyanarayan Murarka	ID	Chairperson	03-Nov-2018	
2	Naresh Radheshyam Thard	ED	Member	03-Nov-2018	
3	Anand Sajjankumar Rungta	ED	Member	24-Jun-2021	

Company Remarks	
Whether Regular chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
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Company Remarks	
Whether Regular chairperson appointed	

d. Nomination and Remuneration Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	Rajesh Satyanarayan Murarka	ID	Chairperson	20-Nov-2017	
2	Pradeep Kumar Gupta	ID	Member	25-Jan-2019	
3	Praveen Bhatia	ID	Member	19-Apr-2022	

Company Remarks	
Whether Regular chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present (All directors including Independent Director)	No. of Independent Directors attending the meeting
11-Aug-2023	Yes	7	7	4
11-Oct-2023	Yes	7	6	4
28-Oct-2023	Yes	7	5	2
02-Nov-2023	Yes	7	7	4

Company Remarks	
Maximum gap between any two consecutive (in number of	60

days)	
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iv. Meeting of Committees

Name of the Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors present (All directors including Independent Director)	Number of Independent directors attending the meeting	Number of Members attending the Meeting (Other than Board of Directors)
Audit Committee	11-Aug-2023	Yes	3	3	2	0
Audit Committee	25-Sep-2023	Yes	3	3	2	0
Audit Committee	02-Nov-2023	Yes	3	3	2	0
Nomination & Remuneration Committee	09-Aug-2023	Yes	3	3	3	0
Nomination & Remuneration Committee	31-Oct-2023	Yes	3	3	3	0
Stakeholders Relationship Committee	09-Aug-2023	Yes	3	3	1	0
Stakeholders Relationship Committee	31-Oct-2023	Yes	3	3	1	0

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	37

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Yes	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 1000 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

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Details of cyber security incidence

1. Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter	No
2. Date of the Event	
3. Brief details of the event	

Name : **Mitali Rajendra Shah**
Designation : **Company Secretary & Compliance Officer**